# YEARLY STATUS REPORT - 2022-2023

## Part A

## Data of the Institution

**1.Name of the Institution**                     Government College Drang at Narla

- Name of the Head of the institution           Mrs. Bandana Vaidya

- Designation                                    Principal

- Does the institution function from its own campus?     Yes

- Phone no./Alternate phone no.                  01908260645

- Mobile No:                                      8219985060

- Registered e-mail                              gcdrangnarla@gmail.com

- Alternate e-mail                               iqacdrangnarla@gmail.com

- Address                                        Village- Jundher, Govt. College Drang at Narla (Mandi) 175012

- City/Town                                      Padhar

- State/UT                                       Himachal Pradesh

- Pin Code                                       175002

**2.Institutional status**

- Affiliated / Constitution Colleges             Affiliated

- Type of Institution                            Co-education

- Location                                       Rural

- Financial Status     **UGC 2f and 12(B)**

- Name of the Affiliating University     **Himachal Pradesh University, Shimla/ Sardar patel University, Mandi**

- Name of the IQAC Coordinator     **Dr. Sanjay Sehgal**

- Phone No.     **01908260645**

- Alternate phone No.     **01908260645**

- Mobile     **9418400027**

- IQAC e-mail address     **iqacdrangnarla@gmail.com**

- Alternate e-mail address     **gcdrangnarla@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**     https://www.gcdrang.ac.in/AQAR.aspx

**4.Whether Academic Calendar prepared during the year?**     **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:     https://www.gcdrang.ac.in/images/files/-903686589academic_calendar2022-23.jpg

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|----------------------|---------------|-------------|
| **Cycle 1** | **C** | **1.59** | **2019** | **01/04/2019** | **31/03/2024** |

**6.Date of Establishment of IQAC**     **01/04/2017**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institutional | Science Block Construction | State Government | 2022-23 | 2000000 |
| Institutional | Office Expenses | State Government | 2022-23 | 145476 |
| Institutional | Cluster University Building | State/Central Government | 2022-23 | 22500000 |
| Institutional | RUSA | MHRD/State/Central Government | 2022-23 | 926978 |
| Institutional | NSS | MYAS | 2022-23 | 68725 |
| Institutional | Road Safety Club | DOHE Shimla | 2022-23 | 25000 |

**8.Whether composition of IQAC as per latest NAAC guidelines**    Yes

- Upload latest notification of formation of IQAC    View File

**9.No. of IQAC meetings held during the year**    07

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?    Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report    View File

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**    No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Admission and fee payment of UG classes made completely online. 2. Facilities for the students were upgraded. Water cooler along with aqua guard was installed for the students and two interactive panels were also installed. 3. Renovation of the college office was carried out. Computers, printers, batteries and furniture was purchased for college office, IT lab, and library. 4. Mentor-mentee groups were formed and regular meetings were held by the mentors with the mentee to discuss their personal and academic problems. Students were encouraged to participate in cultural, sports and other activities organised by the college and the affiliating university. 5. Value added course titled 'General Laboratory Practices and Safety Measures' of 30 hours duration completed.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| **To organise activities as per the academic/sports/ cultural calendar prepared by the affiliating university and by the IQAC before the commencement of classes.** | **The effective execution of the proposed events was achieved as per the academic/sports/cultural calendar provided by the affiliating university and IQAC.** |
| **To make college admissions and fee payment completely online.** | **The admission of UG classes was made completely through online mode. A helpdesk comprising of faculty members, office staff, senior students was set up to guide students regarding subject selection, online filing of admission forms and online fee payment.** |
| **Upgradation of existing facilities of the college.** | **Two interactive panels were installed in the classrooms. Two water coolers along with aqua guard installed in the college campus. College office upgraded. New furniture purchased for office, library and different departments. Computers, batteries, printers purchased for the IT lab and college office.** |
| **To form mentor-mentee groups.** | **Mentor-mentee groups were formed. The students of the college were divided into groups and one faculty member was made in charge of one group. Regular mentor-mentee meetings were held.** |
| **Conduct of value added course for science students.** | **Value added course of 30 hours duration 'General Laboratory Practices and Safety Measures' completed.** |
| **Remedial classes for slow learners.** | **Remedial classes of science and commerce students were taken by faculty members.** |

01-05-2024 09:37:33

## 13.Whether the AQAR was placed before statutory body?           No

- Name of the statutory body

| Name | Date of meeting(s) |
|------|--------------------|
| Nil | Nil |

## 14.Whether institutional data submitted to AISHE

## Part A

## Data of the Institution

| 1.Name of the Institution | Government College Drang at Narla |
|---|---|
| • Name of the Head of the institution | Mrs. Bandana Vaidya |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 01908260645 |
| • Mobile No: | 8219985060 |
| • Registered e-mail | gcdrangnarla@gmail.com |
| • Alternate e-mail | iqacdrangnarla@gmail.com |
| • Address | Village- Jundher, Govt. College Drang at Narla (Mandi) 175012 |
| • City/Town | Padhar |
| • State/UT | Himachal Pradesh |
| • Pin Code | 175002 |

## 2.Institutional status

| | |
|---|---|
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | Himachal Pradesh University, Shimla/ Sardar patel University, Mandi |

| | |
|---|---|
| • Name of the IQAC Coordinator | **Dr. Sanjay Sehgal** |
| • Phone No. | **01908260645** |
| • Alternate phone No. | **01908260645** |
| • Mobile | **9418400027** |
| • IQAC e-mail address | **iqacdrangnarla@gmail.com** |
| • Alternate e-mail address | **gcdrangnarla@gmail.com** |
| **3.Website address (Web link of the AQAR (Previous Academic Year)** | https://www.gcdrang.ac.in/AQAR.aspx |
| **4.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://www.gcdrang.ac.in/images/files/-903686589academic_calendar2022-23.jpg |

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|---|---|---|---|---|---|
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| | |
|---|---|
| **6.Date of Establishment of IQAC** | **01/04/2017** |

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

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| Institutional | Road Safety Club | DOHE Shimla | 2022-23 | 25000 |

| | | |
|---|---|---|
| **8.Whether composition of IQAC as per latest NAAC guidelines** | Yes | |
| • Upload latest notification of formation of IQAC | [View File] | |
| **9.No. of IQAC meetings held during the year** | 07 | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | [View File] | |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No | |

| • If yes, mention the amount | |
|---|---|

## 11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Admission and fee payment of UG classes made completely online. 2. Facilities for the students were upgraded. Water cooler along with aqua guard was installed for the students and two interactive panels were also installed. 3. Renovation of the college office was carried out. Computers, printers, batteries and furniture was purchased for college office, IT lab, and library. 4. Mentor-mentee groups were formed and regular meetings were held by the mentors with the mentee to discuss their personal and academic problems. Students were encouraged to participate in cultural, sports and other activities organised by the college and the affiliating university. 5. Value added course titled 'General Laboratory Practices and Safety Measures' of 30 hours duration completed.

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| | and different departments. Computers, batteries, printers purchased for the IT lab and college office. |
|---|---|
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| Remedial classes for slow learners. | Remedial classes of science and commerce students were taken by faculty members. |

| **13.Whether the AQAR was placed before statutory body?** | **No** |
|---|---|

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| Nil | Nil |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2022-23 | 08/02/2024 |

**15.Multidisciplinary / interdisciplinary**

Govt. Degree College Drang at Narla is an affiliated college of HPU/SPU Mandi and the college follows the curriculum designed by the university.  The curriculum which is being taught at present is multi disciplinary and inter disciplinary to some extent.  The students are encouraged not only to study core courses, skill enhancement courses but also cross disciplinary generic courses. Gender issues, women empowerment, climate change, knowledge about Indian classical music and many other relevant topics are

included in various courses prescribed by the university. Environmental studies is being offered as a compulsory course for all 1st year students.  The students are also encouraged to join online courses on SWAYAM portal.

## 16.Academic bank of credits (ABC):

Being an affiliated college the implementation of academic bank of credit will be determined by the guidelines issued by the University and the Directorate of Higher Education.  However, we are looking forward to be a part of this system as it will provide an opportunity to learners to avail the benefit of multiple entries and exits during the course.  The students will also have an opportunity to do additional courses on e-learning platforms like SWAYAM which will be added to their credits.  The college at present follows the Choice Based Credit System and the students have some flexibility to study subjects and courses of their choice.

## 17.Skill development:

The college strives to provide best possible education to students who come mainly from rural background.  Our constant endeavour is to transform the students into sensitive, mature, responsible individuals who are an asset to the society and the country.  The college does 'not have the flexibility to design its own curriculum however, the skill  enhancement and generic courses offered to 2nd & 3rd Year students are aimed at developing the skills of the students.  The SEC courses offered in English like 'Writing Skills', 'Creative Writing', 'Business Communication' are for the development of linguistic and communication skills.  The department of Botany teaches 'Bio fertilizer Technology', 'Mushroom Cultivation Technology' and "Medicinal Botany & Ethnobotany".  The department of Geography teaches "Remote Sensing", and "Geographic Information System" (GIS).  Other departments also have such skill enhancing courses.  It will be our endeavour to organized seminars for B.Com students on GST & Income Tax calculations. Activities organised by NSS, NCC and Rover & Rangers help in developing leadership qualities and team spirit in the students.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Govt. Degree College Drang at Narla is an affiliated college and does not have the autonomy to design its own curriculum.  The syllabi of different courses of different subjects prescribed by the university reflect the rich traditions and culture of the

country. Both English and Hindi are taught to all the students across different streams in 1st & 2nd year.  Curriculum delivery in classes is in bilingual mode i.e. in English and Hindi keeping in mind the requirement of the students.  In addition to this the college magazine 'Himriganga' has sections in English, Hindi & Pahari for students who have a flair for writing.  Activities that showcase the rich cultural heritage of the state like Folk Dances and Folk songs are a regular feature in the college and the students enthusiastically participate in these activities.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The programme outcome and course outcome have been defined and uploaded on the college website.  The students are also apprised regarding POS and COS during the induction session held at the beginning of the academic session and in the classes by the concerned subject teachers.  To assess the learning levels of the students regular class tests are held and assignments are given to the students.  Midterm tests are conducted to evaluate the students

**20.Distance education/online education:**

At present the college does not have a structured Distance Education programme, however online teaching tools like whatsapp groups/ zoom/ Google classroom have been adopted by the teachers.  PPTs and relevant material on the topics available on the internet is shared with the students.  It is pertinent to mentioned here that during Covid-19 classes were taken by teachers through online mode.

# Extended Profile

## 1.Programme

1.1                                                                03

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
| --- | --- |
| Data Template | [View File]() |

## 2.Student

2.1                                                                584

Number of students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.2                                                                                      **162**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                                                      **148**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

**3.Academic**

3.1                                                                                      **17**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                                                                      **18**

Number of Sanctioned posts during the year

# Extended Profile

## 1.Programme

| 1.1 | 03 |
|---|---|
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 2.Student

| 2.1 | 584 |
|---|---|
| Number of students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 | 162 |
|---|---|
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 | 148 |
|---|---|
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

## 3.Academic

| 3.1 | 17 |
|---|---|
| Number of full time teachers during the year | |

| File Description | Documents |
|---|---|
| Data Template | View File |

| 3.2 <br><br> Number of Sanctioned posts during the year | **18** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| 4.1 <br><br> Total number of Classrooms and Seminar halls | **13** |
|---|---|
| 4.2 <br><br> Total expenditure excluding salary during the year (INR in lakhs) | **23614310** |
| 4.3 <br><br> Total number of computers on campus for academic purposes | **25** |

# Part B

## CURRICULAR ASPECTS

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Government Degree College Drang at Narla is a constituent college of Himachal Pradesh University/Sardar Patel University and the curriculum framed for diverse subjects taught in the college is framed by University. The academic calendar is developed at the onset of each academic session under the guidance of principal, IQAC and College Advisory Committee and a serves as schedule for the curricular and co-curricular events organized by the College. This academic calendar is in consultation with the University and Directorate of Higher Education. The college time table is prepared by time table committee in consultlation with HOD of various departments for all undergraduate classes. The propagation of requisite information is done through college website and notice board. For the effective curriculum delivery ICT based methods (three interactive panels, smart class room, and computer lab with projector) are used by teachers along with conventional teaching methods. To augment the efficiency of curriculum delivery**

preparation of modular lesson plans is done by teachers at departmental level for the entire session. Students are provided with essential e-links and e-resources for their online study needs. Moreover, continuous internal evaluation (CIE) has been implemented, with a particular emphasis on the program structure and assessment. The institute obtains feedback from stakeholders, students, teachers to assess issues related to effective curriculum delivery.

| File Description | Documents |
|---|---|
| Upload relevant supporting document | [View File](#) |
| Link for Additional information | https://www.gcdrang.ac.in/images/files/-532417079prospectus_new2022_23.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated college of H. P. University/Sardar Patel University, we strictly pursue the guidelines recommended by the University with respect to the academic calendar/sports/cultural calendar and continuous internal evaluation system. The college academic calendar includes the tentative schedule/dates of curricular and co-curricular activities which include regular class test, midterm test, assignment and seminar. The IQAC is accountable for documentation of the planning, analyses, and action regarding developmental and quality enhancement processes. Additionally, the IQAC team performs internal audits to confirm the accuracy of the academic calendar and events calendar. For effective curriculum delivery each department follows learner centered approach promoting dynamic involvement through seminars, group discussion assignments, midterm exam, field visits and other activities to be organized in the college. Moreover, the college recommends add-on courses for science students to augment learner's knowledge and skills. The students are given appropriate orientation about continuous internal evaluation (CIE), final examination, practical examination through prospectus, notice boards, college website, and during classes. An examination committee is established at the college level to supervise the whole internal examination process in order to effectively carry out the internal assessment procedure. All internal evaluation results are shared with the class, and teachers consistently go above and beyond for slow learner, helping them improve grades and overall

knowledge. The students are also encouraged to participate in sports/co-curricular and extra co-curricular activities in and outside the college.

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://www.gcdrang.ac.in/images/files/-903686589academic_calendar2022-23.jpg |

| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | **No File Uploaded** |
| Institutional data in prescribed format (Data Template) | [View File](#) |

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**1**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

**24**

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

**24**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The curriculum developed by H.P University/Sardar Patel University encompasses various facets of an undergraduate's**

life. It includes themes such as gender, climate change, environmental education, and human values. Through this approach, students are not only equipped with academic knowledge but also encouraged to develop strong ethical values, an appreciation for diversity, and a sense of responsibility towards environmental and sustainability issues. All students must complete a mandatory Environmental Science (EVS) course in their first year. Final-year students receive instruction in Generic Elective subjects such as Himachal Pradesh's folk cultures, politics, disaster risk management, human rights, gender and e-governance. Students have greatly benefited from these courses and additional sessions, workshops, and activities. The NSS, NCC, Rovers, Rangers, Eco-club, Women cell and Career Counseling cell of the college regularly engage in supplementary activities such as tree plantation, cleanliness drives, gender sensitization, and human rights promotion to raise awareness, sensitivity, and activism among students. Social outreach and extracurricular activities are structured to incorporate these cross-cutting human values issues.

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | [View File](#) |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | **No File Uploaded** |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

### 1.3.3 - Number of students undertaking project work/field work/ internships

**39**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

### 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | B. Any 3 of the above |
|---|---|
| | |

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | **No File Uploaded** |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | https://www.gcdrang.ac.in/Session_wise_Feedback.aspx |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**720**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**110**

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |
| Number of seats filled against seats reserved (Data Template) | [View File](#) |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college conducts every possible measure to assess the learning levels of its students. The students are counselled, guided, and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co- curricular activities, rules, and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers' asses the learning levels of the students in the class, their knowledge about the course and accordingly special programmers for advanced learners and slow learners are planned. Advanced learners and slow learners have identified as per their responses in the classroom as well as the performance in the Unit test, internal examinations. Following activities are done by teachers for students: Slow learners: 1. Individual counselling 2. Extra notes. 3. Group discussion session. 4. Internal examination process. 5. Encouragement in NSS, NCC, Rover and Rangers, Clubs, Sports, and academic activities. 6. Extra library books. Advance learners: 1. Advance notes 2. Seminar sessions 3. Experimental learning sessions i.e., Academic Tour 4. Assessments 5. Group discussion sessions. In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.

| File Description | Documents |
|---|---|
| Link for additional Information | [https://www.gcdrang.ac.in/Years.aspx](https://www.gcdrang.ac.in/Years.aspx) |
| Upload any additional information | [View File](#) |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

| Number of Students | Number of Teachers |
|---|---|
| 584 | 17 |

| File Description | Documents |
|---|---|
| Any additional information | View File |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As the students of this college are mainly from rural backgrounds, every effort is made to cater to their requirements by using appropriate and different student centric methods of teaching and learning. The internal assessments are systematically planned. Written assignments are required to be submitted by the students and these need to be done individually to enhance their understanding and writing skills. In addition to the lecture method of teaching, teachers also make use of PowerPoint presentations and subject-related videos to enrich teaching-learning. The students are encouraged to actively participate in discussions and to make presentations in the classroom. Collaborative learning is also promoted by encouraging students to participate in various curricular, co-curricular sports and cultural activities in the college. The Department of Zoology organized and excursion and field visit to Gopalpur Zoo, Saurav Van Vihar and Tulip Garden prepared by IHBT, Palampur. The college library is well-equipped and new books and journals are purchased every year to meet the requirement of students. All the labs are well-equipped. 'Himriganga' the college magazine, provides a platform for students to showcase their creative ability. To imbibe patriotic and social values among students various Days like Teachers? Day, Independence Day, Republic Day, NSS Day, NCC Day, National Youth Day, and Anniversaries of national heroes are celebrated.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Link for additional information | https://www.gcdrang.ac.in/College_Activities.aspx |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional classroom teaching, the college also uses ICT-enabled tools to support and enhance the delivery of education. The college has a well-equipped computer lab and three smart classroom to facilitate ICT-enabled teaching and learning. Almost all faculty members make maximum use of online teaching platforms, viz. Google Classroom, Google Meet, WhatsApp, Webex, Zoom to disseminate lectures, presentations and group discussions. The faculty members are also using IT-enabled learning tools such as PPT, videos, audios, and online sources to expose the students to advanced knowledge and practical learning.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.gcdrang.ac.in/Facilities.aspx |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

17

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | [View File](#) |
| Circulars pertaining to assigning mentors to mentees | [View File](#) |
| mentor/mentee ratio | [View File](#) |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

17

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

**8**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

**46**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college, an affiliated institution with H.P. University and Sardar Patel University, follows a schedule for examinations and evaluations. However, the institution has some autonomy in continuous comprehensive assessment (CCA), which assesses students through assignments, seminars, presentations, midterm and house tests, and attendance. CCA weighs 30% of total marks for each course, with 15 awarded for minor tests, 10 for assignments, presentations/seminars, and class attendance, and 5 for class attendance. Midterm exams follow university rules, and information is displayed on notice boards and the college website. Annual paper consists of seventy marks for arts and commerce stream whereas fifty marks for science streams and twenty marks for the practical. Environmental studies is a compulsory qualifying course for all streams, with 100 marks. Teachers also help in this regard by announcing in their respective classes and communicating through WhatsApp groups. The evaluated answer sheets for midterm and house examinations are shown to the students so that they can improve their performance. In addition, the students' regularity in class (attendance), discipline, and active participation in co-curricular activities are all monitored by the respective subject teacher.

| File Description | Documents |
|---|---|
| Any additional information | [View File](View%20File) |
| Link for additional information | https://www.gcdrang.ac.in/Dept_photo_gallery.aspx?catg=Seminar%20on%20Evolutionary%20Biology%20B.Sc.2nd |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances of the students related to the examinations are handled by the Grievances Redressal Committee. In case of internal examination related grievances any discrepancy or error in their attendance, submission of assignments and marks of midterm are dealt carefully by the concerned teacher. The students can submit their applications for all the discrepancies in the administrative office. These discrepancies are properly handled by the concerned mentors, concerned committee and university clerk and further cross checked by the principal. If required, the grievances are forwarded to the university and follow up is monitored regularly.

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | https://www.gcdrang.ac.in/images/files/-229731995grivances.pdf |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

All programmes are adopted in accordance with the Programme Outcomes (PO) and Course Outcomes (CO) as per the guidelines prescribed by the University. The role of higher education is very important in securing the gainful employment and providing further access to higher education comparable to the best available in the world class institutions elsewhere. The improvement in the quality of higher education, therefore, deserves to be given highest priority to enable the young generation of students to acquire skill, training, and knowledge in order to enhance their thinking, comprehension and application abilities and prepare them to compete, succeed and excel globally. The employability of students is taken care of by the college's placement cell which nurtures the students according to the expectations of different organizations in various sectors. The faculty of the institution is aware of the course outcomes of each subject taught by them and the college makes efforts in deputing the teachers for various FDPs, seminars, workshops, national and international conferences to help them enrich their goal of attaining the outcomes in a more effective manner. Course outcomes of the programme has been prepared by concerned subject teacher and uploaded on college website for the information of students. This ensures that students are well-informed about the expected learning outcomes of each course and can align their efforts accordingly.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.gcdrang.ac.in/Program_outcomes.aspx |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The level of attainment of program outcomes and course outcomes is measured using various indicators throughout the academic year. The faculty records the performance of each student with the help of the specified course outcomes through a continuous evaluation process. The evaluation of program outcomes and course outcomes is done frequently in both spheres of curricular and co-curricular activities. In curricular activities, it is assessed through performance in the mid-term examination, end-term examination, practical examination, class tests, quizzes, project work, group discussions, and assignment presentations. Feedback is shared with the students individually. Academically weak students are given extra coaching by their respective teachers outside regular teaching hours. The college also maintains a record of the academic progress of students. This record includes attendance, grades, and overall performance. These evaluations and support systems aim to ensure that students receive a well-rounded education and have the opportunity to excel academically.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional information | [https://www.gcdrang.ac.in/Program_outcomes.aspx](https://www.gcdrang.ac.in/Program_outcomes.aspx) |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

126

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://www.gcdrang.ac.in/images/Annual_reports/annualReport2022_2023.pdf |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.gcdrang.ac.in/images/files/919835469sss.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Supporting document from Funding Agency | **No File Uploaded** |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**0**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| List of workshops/seminars during last 5 years (Data Template) | **No File Uploaded** |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

**12**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | <u>View File</u> |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers**

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

**3**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List books and chapters edited volumes/ books published (Data Template) | [View File](#) |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The variety of events that the NSS, NCC, and Rover and Rangers Unit arranged for the Har Ghar Tiranga Campaign is astounding. Competitions such as Patriotic Songs and Poetic recitation, Rangoli, Poster Making, Slogan Writing, and Declamation have encouraged creative expression and patriotism among participants.

Events like Prabhat Pheri and Tiranga Rally are excellent ways to instill a sense of national pride and unity within the community. The plantation drive indicates a commitment to environmental sustainabilityand the efforts to transfer knowledge through awareness outreach activities, health campsand initiatives like Swachh Bharat contribute significantly to the betterment of society.

The dedication of the Eco club in promoting green practices, conducting Tree Plantation Drives, and raising awareness about garbage pollution is commendable. These initiatives not only benefit the immediate environment but also help in educating and involving the wider community in eco-friendly practices.

Additionally, the Red Ribbon Club's involvement in celebrating International Youth Day and honoring Mahatma Gandhi's Birth Anniversary through rallies signifies their commitment to social causes and the promotion of important values among the youth.

Overall, these activities collectively contribute to fostering a sense of community engagement, patriotism, environmental

consciousness, and social responsibility among the participants and the community at large. Such initiatives are crucial in building a more aware, responsible, and united society.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

4

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

71

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

`25 activities`

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

`1`

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

`0`

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | **No File Uploaded** |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**This college is affiliated to Himachal Pradesh University Shimla, Sardar Patel University Mandi and is governed by the Government of Himachal Pradesh. The college is spread over area of 63-07-17 bighas. This college offers bachelor degree in Arts, Commerce and Science (Medical and Non-Medical. In addition to the classrooms, there are computer labs and seminar halls including smart classrooms. There are following physical facilities in the college:-**

- **Classrooms -07**
- **Smart Classroom – 03**
- **Conference hall - 01**
- **Music Practice room -01**
- **Science Labs -05**
- **Computer lab -01 (20computers)**
- **Library and reading room -01**
- **NSS Room / Rovers & Rangers-01**
- **NCC Room -01**
- **Sports Room-01**
- **Girls Common Room -01**
- **Canteen - 01**
- **Staff Residences.-07 (Quarters)**
- **Playground -01**
- **Botanical Garden-01**
- **Science Block is completed but not handed over by agency.**
- **Administrative Office and Library are computerized with internet connectivity.**
- **High Speed internet lease line with 150 Mbps speed.**
- **Career counselling Guidance Cell / Women Cell / Anti**

**Ragging Cell Room-01**
- **RUSA/ NAAC / UGC / EXAM Room-01**
- **Rain Harvesting Tank**
- **Water Cooler-03**
- **RO Water Filter & Purifiers-02**
- **Sanitary Pad Vending Machine**
- **Cluster University Building**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.gcdrang.ac.in/Facilities.aspx |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Govt. College Drang at Narla has spacious play ground for outdoor sports activities. To maintain and improve the health and fitness of students and faculty, institution has provided additional space for recreational room.**

- **Music room**
- **Stage**
- **Playground**
- **Cricket**
- **Athletics**
- **Badminton**
- **Volley ball**
- **Football**
- **Handball**
- **Chess Board**
- **Table Tennis**
- **Kabbadi Mats**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | https://www.gcdrang.ac.in/Facilities.aspx |

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**3+1+1=05**

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

**3+1+1=05**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.gcdrang.ac.in/Facilities.aspx |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**228.20095 (Infrastructure) + 6.45663 (IT) = 234.65758**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Upload audited utilization statements | **No File Uploaded** |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

**4.2 - Library as a Learning Resource**

| 4.2.1 - Library is automated using Integrated Library Management System (ILMS) |
| --- |

The institution has a library with reading hall having seating capacity for 70 students and 10 teachers. The library remains open from 09.00 AM to 5.00 PM on all working days. There is a Library Committee which looks into the various aspects related to management of library. The members are selected from the faculty. The composition of the Library Committee changes from time to time. The Library Committee advises on the matters related to purchase of books, magazines and newspapers etc. The library is enabled with LAN Connection and Computer facility. There are about 3623 books, 70 reference books, 02 journals and 04 newspapers available in the library. The library has also subscription of 3 magazines which are helpful for competitions.

Highlights of Library facilities:

- The books are arranged in the library as per Integrated Library Automation System (ILMS) SOUL 3.0.
- Reference Section: Separate reference section for Books and Journals in the library.
- Book Bank: Under Book bank scheme, text books and reference books of each subject with English Dictionary are provided tostudents.
- Journals: The national and International Journals are arranged separately.
- E-Library: There is a separate e-Library section for e-resources.
- News-paper section: There is a separate News-paper section.

| File Description | Documents |
| --- | --- |
| Upload any additional information | View File |
| Paste link for Additional Information | https://www.gcdrang.ac.in/Facilities.aspx |

| 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | E. None of the above |
| --- | --- |

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | **No File Uploaded** |

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

**0.13541**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | **No File Uploaded** |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | **No File Uploaded** |

## 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

## 4.2.4.1 - Number of teachers and students using library per day over last one year

**3200**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of library usage by teachers and students | View File |

## 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**There are spacious and well-ventilated 4 classrooms/Labs with comfortable seating arrangement for smooth conduct of various theory classes. Beside the conventional teaching aids, classrooms are also equipped with audio-visual technology viz. Digital smart board, LCD projectors, which helps in stepping up**

**the teaching-learning experience to next higher level.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.gcdrang.ac.in/Facilities.aspx |

## 4.3.2 - Number of Computers

**25**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Student – computer ratio | [View File](#) |

| 4.3.3 - Bandwidth of internet connection in the Institution | **C.10 - 30MBPS** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | **No File Uploaded** |
| Details of available bandwidth of internet connection in the Institution | [View File](#) |

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**1.35011**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts. | **No File Uploaded** |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Govt. College Drang at Narla has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2022-23. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government. Nowadays, for the purchase of articles regarding research, upgradation, laboratory equipment, sports articles and musical instruments Govt. facilitated GeM portal is being used.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | https://www.gcdrang.ac.in/Session_wise_committees.aspx |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**55+28 = 83**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**NIL**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| | |
|---|---|
| **5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills** | **A. All of the above** |

| File Description | Documents |
|---|---|
| Link to institutional website | https://www.gcdrang.ac.in/Facilities.aspx |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**120**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**120**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|---|---|
| **5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**NIL**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | **No File Uploaded** |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**114**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

| File Description | Documents |
|---|---|
| Upload supporting data for the same | View File |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | View File |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The formation of college students Central Association (CACS)is mandatory in all colleges affiliated to H.P.University, Shimla or Sardar PatelUniversity, Mandi . The nominations for the office bearers of the CSCA and class representatives are purely on the basis of academic meritfrom all streams. Where as representative from NSS/NCC, Rover & Rangers, Eco club, Red Ribbon club, Red cross society, Cultural activities are nominated among outstanding participants/ position holders by the concerned in- charge.**

**COMPOSITION OF CSCA**

**The Principal of the college is the principal advisor of CSCA and CSCA Advisory Committee. In addition the committee comprises of:-**

- **PRESIDENT**
- **VICE PRESIDENT**
- **SECRETARY**
- **JOINT SECRETARY**
- **CLASS REPRESENTATIVES**
- **ROVERS-1**
- **RANGERS-1**
- **NSS-2**
- **NCC-**
- **ECO CLUB-2**
- **RED RIBBON-2**
- **RED CROSS SOCIETY**

**The CSCA is main constituent of decision making process in the college. Its main functions are maintenance a conductive academic environment and discipline among the students. The major activities of the CSCAinclude putting forward various demands of the students to the Principal regarding various facilities to be provided to the students in the college. CSCA organises various functions and programmes on the demand of the students or as per tradition of college. It enrich talent and also developing leadership and management qualities among the students.The students also participate in various functional bodies like various clubs and society, Editorial Board of college magazine. CSCA Acts as a Bridge between students and college authority.Studentsare given opportunity to involve in administrative, co-curricularand extracurricular activities by including them as members of thecommittees.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/CSCA.aspx <br> https://fb.watch/h6-MlArkR9/ |
| Upload any additional information | View File |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

## 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**180**

| File Description | Documents |
|---|---|
| Report of the event | [View File]() |
| Upload any additional information | [View File]() |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | [View File]() |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni serve as a reflection of an institution, embodying its values and accomplishments. The elevation of any institution is intricately tied to the enthusiastic involvement and support of its alumni. This college proudly boasts an active alumni association, officially known as the OLD STUDENT ASSOCIATION (OSA), established on October 17, 2020. Governed by meticulously crafted rules and by-laws, the association is duly registered under the provisions of the Himachal Pradesh Societies Registration Act 2006, solidifying its commitment to fostering enduring connections and enhancing the legacy of our esteemed institution.Alumni serve as the reflection and embodiment of an institution's values and success, hence their active involvement is vital for its continued excellence. Our collegeis trying to boasts a vibrant alumni community, officially registered as the OLD STUDENT ASSOCIATION, who actively engage and assist in furthering the institution's legacy and impact.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/Osa_alumni.aspx<br>https://www.gcdrang.ac.in/Session_wise_Feedback.aspx |
| Upload any additional information | View File |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs** |

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The emphasis of the college is on the all-round development of students concurring with the instillation of moral and ethical values inthem.
- To inculcate the qualities of leadership, social service, discipline, communal harmony,and cooperation;transforming students into awakened, responsible, and accountable citizens.
- To provide an effective teaching-learning environment that enables students to realize their optimum potential.
- To provide a platform for free and fearless expression of thoughts and to provide opportunities to the students for self-realization.
- To make education accessible to students of rural areas and to empower them to address the larger issues of life.
- To encourage students to think critically and act responsibly towards the environment.
- To be a model college, where young minds can achieve full potential in their academic, creative and physical environment so as to become empowered and worthy citizens capable of nurturing the society and nation.
- Our college fosters in it's students, a sense of respect and love for nature while protecting and conserving the ecological system and resources in campus. The institute

organizes activities to create awareness about protecting our environment.

**VISION OF THE COLLEGE**

To waken the latent potential of the students and to instill in them leadership qualities, discipline, communal harmony, mutual cooperation and a sense of social service.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/images/files/-532417079prospectus_new2022_23.pdf |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The college conducts multidimensional strategic planning that is reflective in its teaching, learning, infrastructural developmental plans and administrative development. The administrative works are being done by the teaching and non-teaching staff members under the proper guidance of the Principal of the college.**
- **Effective Leadership:The zestful Principal of the college, being the highest administrative authority of the institute, has created a positive and amicable environment thereby has efficiently decentralized the governance.**
- **Decentralization: Under the decentralization process, teachers have beengiven different duties andto take significant decisions, independent of the principal, displaying effective leadership. Various committees and clubs are formed in the college for decentralization of work like prospectus committee, admission committee, purchasecommittee, examination committee, cultural committee, career and counseling cell, women cell/ sexual harassment committee, road safety club, sports club, eco-club, red ribbon club, electoral, literacy club, anti-ragging and discipline cell etc. Besides, NSS program officers, NCC Officers and Rover and Ranger leaders are vested with leadership responsibilities to administer these wings of the institution.**

- **Participative management: Participative management is being employed in completing the administrative work.Staff members; both teaching and non-teaching, are involved in the management of various affairs of the college under the supreme guidance of the Principal of the college.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/images/files/-532417079prospectus_new2022_23.pdf |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **The college is affiliated to Himachal Pradesh University /Sardar Patel University and follows the curriculum as prescribed by these Universities for the particular courses. Suggestions from the Board of Studies are invited for the further improvement of the syllabus.**
- **Besides regular classroom teaching, the use of ICT techniques is employed to make learning more interesting. Relevant study material & content are shared with the students through WhatsApp groups, YouTube links, PPT and video presentations, and other teaching techniques like field visits, expert lectures, assignments and regular Projects are given to students to provide adequate exposure to students.**
- **Wi-Fi facility for the students is also available in the institution.**
- **The institute conducts internal mid-term examinations, end-term examinations and evaluation of scripts. The institution follows and conducts examinations as per the rules prescribed by the University. Continuous evaluation of students is monitored by giving class tests, projects, internal examinations, and assignments.**
- **There is well well-equipped Library maintained by the Librarian. From time to time recommendationsand requisitions aregiven by HOD's and faculties for new books in the library .The process of cataloging of Library in digital form is also in process. The library is equipped with photo-state facility. A separate reading corner is**

**made available for the students.**

- **The college has developed a computer labwith internet facility and also has its own website. The college has planned phase-wise upgradation of ICT facilities. Adequate maintenance of software and hardware is undertaken.**

| File Description | Documents |
|---|---|
| Strategic Plan and deployment documents on the website | **No File Uploaded** |
| Paste link for additional information | https://www.gcdrang.ac.in/Facilities.aspx |
| Upload any additional information | **No File Uploaded** |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Principal being the highest authority of the institution portrays effective administration and depicts the fundamental role in escalating institutional performance vesting its powers and maximum utilization of available recourses with the positive cooperation of teaching staff, non-teaching staff and other stakeholders.**
- **Our college has competent and qualified staff appointed by Govt. of Himachal Pradesh through proper selection procedure through HPPSC (Himachal Pradesh Public Service Commission) and abides by the rules of the Department of Higher Education.**
- **Staff is constantly encouraged to attend workshops/seminars/orientation programs and refresher courses.**

**Performance appraisal of staff is conducted through ACR by the Career Advancement Scheme (CAS) of UGC by the Principal. The university under the Ministry of Education organizes different training programs for the staff.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/Facilities.aspx |
| Link to Organogram of the Institution webpage | https://www.gcdrang.ac.in/Organogram.aspx |
| Upload any additional information | View File |

| **6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | **No File Uploaded** |
| Screen shots of user interfaces | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**The college takes active measures and encourges the staff memebers; teaching as well as non-teaching to attend and participate in various orientation/ induction traing programes, conferences, refresher courses, short term courses, faculty development programes relevant to their domain of work. Adequate measures are taken by the college that they match the academic requirements of the faculty. Ugc has prescribed format for appraisal which is filled every year. College encourages faculty members to participate in various academic activities like publishing of research articles , paper presentation in various conferences and seminars, book publications etc. Besides this their involvement in various co-curricular activities, different committees of the college and their personal achievements are also considered for appraisal.**

**Various welfare schemes of the government are fully available**

**for teaching and non – teaching staff. The various schemes are :**

**For Teaching staff : Gratuity, PPF, Employee Group Insurance, Regular leaves and special leaves if required, Maternity & Paternity leave, Mediclaim Health Insurance, OPS (Old Pension Scheme).**

**For Non teaching :Gratuity, PPF, Insurance, Regular leaves and special leaves if required, Maternity & Paternity Leave, Mediclaim Health Insurance, OPS.**

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**0**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**0**

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**11**

| File Description | Documents |
|---|---|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The institute strictly follows the UGC regulations for minimum qualifications for appointment of teachers and other academic staff and follows the measures for maintenance of standards in**

Higher education together with all amendments made from time to time, for its teaching and non-teaching staff. Theperformance of each faculty member is assessed anually according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS). Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS), that is based on API score. The institute undertakes a wide range of activities besides academics , for which faculty members are assiged additional duties and responsibilities. The institute accords appropriate weightage for these contributionsin their overall assessment. The PBAS proforma filled by the faculty members is checked and verified by the Head of the institution and then submitted to the directorate of Higher Education for recommedations of promotions of faculty members whenever due.Non-Teaching staff is also assessed through annual confidential report and annual performance appraisal.

The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of performance of the employees , in motivating them, in analyzing their strengths and weaknesses and ensuring better performance.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- A system has been put in place for monitoring the expenditure of financial resources of the institute.College local funds are scrutinized by college bursar.
- The institution conducts internal & external audits regularly through a proper mechanism.
- Physical verification of stock/articles in every department is done internally at the end of every financial year by constituting various committeesby the Principal.
- The college correspondences the audit objections raised by the auditors of the local audit department before or at

the time of next audit by producing the supportive documents . The budget allocations for running the college are made by the Department of Higher Education.

- The college has a building fund committee. It is a statutory body consists of the distinguished members from the society, alumni and student representative. Its function is to make proposals for framing/constructing new buildings/blocks etc. The proposal framed by the committee is sent to Director of Higher education for approval and sanction for the same.
- PTA audit is done every year by PTA president and senior faculty members and the report is placed in the general house of PTA.
- The Tuition fees collected from students are deposited in the Government Accounts through challans. The receipts and payments on books of accounts so prepared are audited by auditors of the Account General Himachal Pradesh.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

| File Description | Documents |
|---|---|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute imparts its best attention to the mobilization of

**funds as to their proper utilization for achieving quality and excellence. Being government institution, the funds are released by Himachal government and UGC. The major funding for college activities is floated by the Department of Higher Education, Himachal Pradesh providing the expenditure on employee's salary, pensions, TA, DA, and medical bill reimbursements. Other funds are collected from the fees and funds collected from the students and some grants (if any ) provided by UGC. The college has its PTA (Parent -Teacher Association). The funds are utilized as per HPFR 2009 of the state. The principal is provided with DDO power and looks after the financial matters. There is an account staff which maintains the proper ledger with record of finances utilized under different heads.Funds that are part of the fee andcollected from students are as: Parents Teachers Association Fund (PTA Fund) and the students' Amalgamated Fund (AF) AF is used for cultural, sports and other activities related to students.**

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/images/files/-532417079prospectus_new2022_23.pdf |
| Upload any additional information | **No File Uploaded** |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQACis functional in the college since 2017 with an objective to develop a conscious and consistent system through catalytic action to improve the academic and administrative performance of the institution.Goal of IQACTo promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The major role of IQAC are :**

- **Development and application of quality benchmarks/parameters for the various academic and administrative activities.**
- **Facilitating the creation of learner-centric environment for quality education.**
- **Active Participation of Students as the major Stakeholders.**
- **Arrangement for feedback responses from students, parents**

and other stakeholders on quality-related institutional processes.
- Organization of inter and intra institutional workshops, seminars on quality related themes.
- Documentation of the various programmes /activities of the HEI, leading to quality improvement.
- Development and maintenance of Institutional database for the purpose of maintaining /enhancing the institutional quality.
- Activities and support from the Alumni Association.
- Acting as a nodal agency of the institution for quality-related activities.
- Preparation of the Annual Quality assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.gcdrang.ac.in/AQAR.aspx |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- IQAC monitors and reviews the teaching-learning process regularly. Based on feedback,various innovative activities and reforms are introduced. Following standard methods of teaching, learning and evaluation are being followed:
- Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for, not only the regular teaching-learning process but for also for other academic/non academic activities.
- Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. Regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, difficulties faced in the subject, give a clear idea about the problems faced by the students.
- Students learning out comes: The institute monitors the performance of the students regularly. The following points are adopted by the institute in this context: Regular class tests and interactions with students.
- Midterm examinations and continuous evaluation comprising

of internal tests, assignments, seminars, presentations and group discussions. Providing personal notes on various topics.

- Timely redressal of students grievances
- . Effective internal examination and evaluation system.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Paste web link of Annual reports of Institution | https://www.gcdrang.ac.in/Annual_reports.aspx |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to promote gender equity in the college, the college has taken various steps. Gender equity and sensitization in

curricular/co- curricular activities and facilities for women in campus is in the regular practice of the college. By means of guest lectures , rallies and cultural activities students of the institution are made aware about gender equity.

On the occasion of International Women's Day , a seminar on the theme of 'Dizital Innovation & Technology for Gender Equality' was organized in the college in which the resource person ,Dr Shelley Thakur delivered a lecture on various mental, physical health issues and mensturation cycle related problems among girls and women in general. She also explained the importance of gender equality to the students for healthy social environment.

Girls Common Room and the facility of sanitary pad vending machine is present in the college. The members of the Women Cell provided counselling to the girl students about maintaining personal cleanliness and hygeine.In addition to that Women cell for women grievences & redressals has been working actively in the college.

The college is under CCTV survellance system. All the activities and incidents are recorded and displayed on the LED monitor installed in the Principal office.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.gcdrang.ac.in/session_wise_Womens_Cell.aspx |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://www.gcdrang.ac.in/session_wise_Womens_Cell.aspx |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | **No File Uploaded** |
| Any other relevant information | [View File](#) |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

To dispose off the waste materials of the college, different ways are employed :

Solid waste management :The solid waste of the college is collected with the help of dustbins placed around the campus in each corridors on each floor, in the common room, washrooms, offices, canteen etc. There are separate dustbins for wet and solid waste. The girls washroom has an incinerator installed for the disposal of sanitary napkins also. sLiquid waste of the college is managed through proper underground sewage and drainage system.

Biochemical waste management : Biochemical waste is not produced by any of the department of the college.

Waste recycling system : No such internal recycling system is available in the college. Although, paper waste is sold to the local scrap- dealer for recycling.

We do not have any hazardous chemicals as waste. Chemical wastes produced in Chemistry lab is transferred to the sewage tanks by means of pre-installed pipes and basins in the Chemistry labs.

E- waste management : All the goods which are the source of e-waste are stocked as permanent articles in the institution. Further, the number of non-repairable electronic items are very few in numbers in the institution.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | **Nil** |
| Any other relevant information | View File |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** | **D. Any 1 of the above**

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | **No File Uploaded** |
| Any other relevant information | View File |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly  pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

| | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | **No File Uploaded** |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and** | **E. None of the above**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | **No File Uploaded** |
| Certification by the auditing agency | **No File Uploaded** |
| Certificates of the awards received | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | C. Any 2 of the above |

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | **No File Uploaded** |
| Policy documents and information brochures on the support to be provided | **No File Uploaded** |
| Details of the Software procured for providing the assistance | **No File Uploaded** |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college provides an inclusive environment i.e. tolerance and harmony towards cultural,regional,linguistic,communal,socioeconomic, and other diversities. The college in its vision, mission, and objectives clearly states its intention to inculcate human values of discipline, tolerance, democratic inclusively, and personal integrity and to preserve and promote the cultural heritage of the nation and the region. Our institution has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal, socio-economic and other diversities.**

**The college, through its various clubs and societies, undertakes different initiatives like the celebration of important national and state days and it is made sure that every function must end wih National Anthem. Special efforts are made to organize lectures on important national and state personalities that have played a significant role in building an inclusive environment.**

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | [View File](#) |
| Any other relevant information | **No File Uploaded** |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**The department of Political Science celebrated the Constitution Day on 26 Nov,2022 in the college. During the function, Prof. Chander Pal (A P Political Science sensitized the students about constitutional obligations, values, rights, duties and responsibilities of the citizens.**

**The department also has a tie -up with the office of the Chief Electoral officer to host at least one lecture every year under SWEEP to educate students about the importance of casting their votes. Our college makes a point to conclude all public events with the national anthem.**

Prospectus of the college includes all the details about infrastructure, faculties, courses offered, scholarships, Clubs & Societies, NSS, NCC, Rovers & Rangers and Academic calender. It also displays general rules for the students and a special mention of Anti-ragging ordinance. It also carries the motto and mission statement of the college.The motto and mission statement is displayed to the students at the entrance of the college gate so as to make them aware about the society and what various stakeholders expect from them.

Various Scholarship schemes sponsored by Centre and State government along with general eligibility criteria have been displayed inside the campus as well as in the college prospectus.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | [View File](#) |
| Any other relevant information | [View File](#) |

| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized** | A. All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The college celebrates all national and international commemorative days like**

**Independence Day, World Environment Day, International Youth Day, International Women's Day,**

**National Science Day, The Constitution Day, Kargil Vijay Divas,**

**International Yoga Day, Teachers Day, Hindi Divas, Gandhi Jayanti ( Swachh Bharat Abhiyan), World AIDS Day etc.**

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | **No File Uploaded** |
| Any other relevant information | View File |

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Practice-1 Mentor-Mentee Groups**

**In our college Mentor-Mentee groups are created comprising students randomly selected from various streams under each teacher who is serving as a mentor for that particular group. It**

is a very effective system to narrow down the gap between the mentee & the mentor, and thereby the society in general. These teacher mentors are providing counselling and guidance through personal attention, regular dialogues and conducting frequent meetings regarding queries about their academics, career choices, adjustment challenges in the campus, personal problems and stress related issues for their holistic development.

Practice-2 Grooming of Personality through community Interface and other activities

The academic and extra-curricular activities are combined to give preference for the overall growth of the students. The volunteers of Road Safety club spread awareness about road safety through various activities/ competitions.03 Rovers & 03 Rangers participated in International cultural Jamboori in Dec,2022 at Moodbidri, Karnataka.03 Rangers participated in HP Republic day Parade.02 Peer Educators of Red Ribbon Club got first position in Dist. levelQuiz competition organized by HP State AIDS Control Society Shimla and then they participated in State level competition. Our 02 Peer Educators got 2nd and 3rd positions in Dist level Debate competition organized by State Nracotics and Anti Corruption Bureau.Our NCC cadets participated inPre RDC-1 and Pre RDC-2, Army attachment camps, Unnat Leadership camp etc. Our SW cadet got first position in Tent Pitching competition in the Transit camp.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is situated in a rural area in the lap of nature, surrounded by mountains on all sides,away from the hustle bustle of town and city life providing a serene and peaceful environment for teaching and learning. The location encourages the people in nearby villages and hamlets to send the children for college education. The people of the area mostly depend on agriculture for a living and have been hesitant to send their children for higher education to the nearest towns i.e. Mandi and Joginder Nagar. The college has made a difference in

**providing higher education amongst the girl residents in the area. The proof of this fact is that the girl strength of this college is more than boys. The college envisions to continue providing a platform for higher education for girls in the surrounding areas.**

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | [View File](#) |
| Any other relevant information | [View File](#) |

7.3.2 - Plan of action for the next academic year

1. **More Smart class rooms would be developed.**
2. **More books will be added to the library and the Book Bank so that more poor and needy students can be benefitted.**
3. **Upgradation of the college Website will be on priority list.**
4. **More lectures/seminars will be organized on career counselling.**
5. **More Value- added courses would be started in our college from the next session.**
6. **Remedial classes will be conducted for weak students.**