GOVERNMENT DEGREE COLLEGE DRANG AT NARLA
District Mandi, Himachal Pradesh
(NAAC Accredited)

The college vests in the lap of nature, far from the meddling crowd, in an environment friendly atmosphere surrounded by pine forest on one side and glorified by a panoramic view of the snow laden peaks of *Dhauladhar* on the other side. Government Degree College *Drang* at *Narla* was notified on 26 June 2006, to cater the demands of the people of this economically and socially backward region. Initially the college was run in a shelter accomodation at *Padhar* till 24 April, 2012. The foundation stone of the present college building was laid on 2 April, 2007 at village *Jundhar* and the building was inaugurated and dedicated to the public on 24 April 2012.

The college campus is spread over 63.07.17 *Bighas* of land, linked with motorable roads from three sides. It is located at a distance of 27 km from Mandi district headquarter, 2.5 km from *Kunnu* and 3.5 km from *Padhar*.

The Government Degree College, *Drang* at *Narla*, was established with a vision to build holistic and vibrant learning environment founded on value based academic principles. The basic instinct is to inculcate clarity of thoughts in order to develop the character of students. The mission of the institution is to awaken the latent potential of the students, instill the sense of social service, communal harmony, discipline, conscientious living, environment concerns, leadership and mutual cooperation, which unequivocally helps to transform them into awakened, responsible and accountable citizens of India.

This is further justified by the motto of the college, which stands as:

"सत्यम् विद्या सदाचारः"

अर्थात्

"विद्या सत्य एवं सदाचार से अवगत करवाती है।"

The highly qualified and energetic team of the college is always on the front foot to inculcate these values in the students.

At present the college offers undergraduate courses in Humanities, Science and Commerce under the new UGC scheme introduced from the session 2015-16. This college has been included in the list of colleges maintained under section 2(f) and 12(B) of UGC act 1956 as per the notification No. F.NO. 8-551/2017 (CPP-I/C) dated 15 December, 2017. The college got accredited by National Assessment and Accreditation Council on 1 April, 2019.

The campus houses an Administrative Block (A-Block), Arts Block (B-Block), staff quarters, Library, well equipped Conference Hall, Common rooms (boys and girls), Canteen, One Smart Class Room, Nine Lecture Halls, Laboratories including IT lab and a walloping playground, an upcoming Science Block and Multipurpose Hall. The campus is fully equipped with Wi-Fi facility and is under CCTV surveillance.

The college is a constituent of the upcoming Vallabh Cluster University under the *'Rashtriya Uchchatar Shiksha Abhiyan'*, foundation stone of which has been laid by Hon'ble Chief Minister of Himachal Pradesh, Shri Jai Ram Thakur on 22 February, 2019. School of Humanities, School of Languages and Science will be functional in the future. Some short and

long-term vocational courses, postgraduate courses and some other courses along with research programs will be functional in the University. After completing necessary initial formalities the requisite approval in this matter has already been accorded from MHRD and H.P. Government as per DPR. The Cluster Building will come up in the coming years to fulfill the need of new courses proposed to be introduced under Cluster University.

This college has witnessed a lot of transformation from the very first day of its inception and will undergo many more in the coming years to cater the ever-changing and increasing needs of the students and achieve new milestones in the field of quality education.

ANTI-RAGGING COMMITTEE

There will be zero tolerance to ragging, which is a punishable offence and strictly prohibited in and around the college. Any student who directly or indirectly commits, participate in, aids and abets or instigate ragging will be punished under law. The incident of ragging in any form may immediately be brought in to the notice of the members of Anti-Ragging committee.

Dr Kalyan Chand Mandhotra
Principal (Officiating)
Office Phone No. 01908-260645
Mobile No. 9418716699

Dr. Sanjay Sharma	Dr. B.N. Kapoor	Dr. Sanjay Kumar
(Convener)	*(Member)*	*(Member)*
Mob. 9418371424	Mob.9418114234	Mob. 9418614030
Mr.Sandeep Kumar	Mr.Hukam Chand	Miss. Neelam
(Member)	*(Member)*	*(Member)*
Mob. 9882384766	Mob.9418187435	Mob. 9805960311

Mr. Sidhu Ram
(Member)
Mob. 9418682431

Note:- Every student will give the anti-ragging affidavit as per UGC Clause (m&n)of Regulation 6.2 at the time of admission, failing which his/her admission stands cancelled.

TOLL FREE UGC HELPLINE   1800-180-5522

Ragging is a Criminal Offence

➢ **Do not practice it, otherwise, you will be prosecuted for the same.**
➢ **Students are warned strictly that they should not practice ragging at all; other-wise legal action will be taken against such erring students.**

The College Faculty
Principal (Officiating)
Dr. Kalyan Chand Mandhotra

Sr. No.	Name & Designation	Qualification	Subject
Faculty of Social Sciences			
1.	Dr. Kalyan Chand Mandhotra	M.A.,M.Phil, Ph.D	Music-V
2.	Sh. Raj Kumar, Associate Professor	M.A., M.Phil, Pursuing Ph.d.	Hindi
3.	Dr. B. N. Kapoor, Assistant Professor	M.A.,M.Phil, Ph.D	Sociology
4.	Dr. Bandana, Assistant Professor	M.A.,M.Phil, Ph.D	English
5.	Mr. Suresh Kumar, Assistant Professor	M.A., M.Phil.	History
6.	Mr. Bhed Ram, Assistant Professor	M.A.,M. Phil. Pursuing Ph.d.	Economics
Faculty of Science			
1.	Dr. Sanjay Sharma, Associate Professor	M.Sc., Ph.D.	Mathematics
2.	Dr. Pradeep Kumar, Associate Professor	M.A., Ph. D	Geography
3.	Dr. Sanjay Kumar, Assistant Professor	M.Sc., Ph.D.	Chemistry
4.	Dr. Deepali Ashok, Assistant Professor	M.Sc., M.Phil, Ph.D.	Botany
5.	Mr. Sandeep Kumar, Assistant Professor	M. Sc., M Phil	Physics
6.	Dr. Jitender Kumar, Assistant Professor	M. Sc., Ph. D	Physics
7.	Mr. Hukam Chand, Assistant Professor	M. Sc., M. Phil.	Zoology
Faculty of Commerce			
1.	Miss Neelam, Assistant Professor	M.Com., M.Phil.	Commerce
2.	Dr. Anupam Bahri, Assistant Professor	M. Com., M.Phil. Ph. D	Commerce
Library			
1.	Sh. Chander Singh Chauhan, Assistant Librarian	MLIS	Library
Ministerial Staff			
1.	Mr. Sidhu Ram	Supdt. G-II	
2.	Mr. Suresh Kumar	Clerk	
3.	Ms. Kavita Devi	Clerk	
Laboratory Staff			
1.	Mr. Yan Chand	SLA	
2.	Mr. Sunder Lal	LA	
Class-IV			
1.	Ms. Indra Devi	Class-IV	
2.	Mr. Ishwar Dass	Class-IV	
3.	Mrs. Geeta Devi	Class-IV	
4.	Mr. Bishan Dass	Class-IV	
5.	Ms. Ramkali	Class-IV	
6.	Mr. Narender Kumar	Class-IV	

MINIMUM COURSE CURRICULUM FOR UNDERGRADUATE COURSES UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective/minor or skill based courses. The courses can be evaluated by following the grade system, which is considered as better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the higher education in India. This will benefit the students to move across institutions within India. The uniform grading system will also enable potential employers to assess the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to follow.

Outline of Choice Based Credit System:

1. **Core Course:** A course, which should compulsorily be studied by a candidate as a core subject is termed as a Core course.

2. **Elective Course:** Generally a course which can be chosen from the pool of courses and which may be very specific or specialized to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

   2.1 **Discipline Specific Elective (DSE) Course**: Elective courses which may be offered by the main discipline/subject of study is referred as Discipline Specific Elective.

   2.2 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with an advisory support of a teacher/faculty member is called dissertation/project.

   2.3 Generic Elective (GE) Course (for B.A./B.Com. regular courses): An elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

3. **Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Courses:** The Ability Enhancement (AE) Courses are of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are based on the content that leads to knowledge enhancement. They are: (i) Environmental Science, (ii) English/MIL (Modern Indian Language) Communication (mandatory for all disciplines). AECC courses are value-based and/or skill-based and are aimed to provide hands-on-training, competencies, skills, etc.

   3.1 **AE Compulsory Course (AECC)**: Environmental Science, English Communication/MIL Communication.

   3.2 **AE Elective Course (AEEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction. Project work/Dissertation is considered as a special course which involves application of knowledge to analyze and explore the real life situation and difficult problems. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective paper.

4. Practical/Tutorials (One each with every core and discipline/generic specific elective paper).

ADMISSION IN CBCS UNDER RASTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)

CBCS has been implemented under RUSA from the academic session 2013-14, which offers a wide range of choice in courses to students. The curriculum offered in the Annual System spreads over three years which includes a number of courses to accomplish holistic learning experience for the students.

Regulations Choice Based Credit System (CBCS):

1. Definitions

1.1 Credit: Credit stands for the following

➢ Term has a connotation of achievement to earn through learning efforts.

➢ It implies successful completion of a course of study being measured in terms of classroom instruction hours/weeks in courses being studied in that year.

➢ It implies learning efforts on the part of the learner.

➢ It measures the volume of the content to be delivered in the course.

➢ Credits of a course indicate the weightage of a course for the calculation of Grade Point Average (GPA).

1.2 Annual system: Annual means a twelve month academic term with teaching for 33 weeks, excluding duration of Minor Test, Assignments, Annual Examinations (AE) and Winter Breaks.

1.3 Tutorial Session: It consists of Participatory/Problem Solving/Deskwork/Brief Seminar/Group Discussion or any other methods that make learners absorb and assimilate the knowledge effectively.

1.4 Practical Session: It consists of hands on experience/Laboratory experiment/ case studies/ field studies that equip students to acquire skill component.

2. Choosing Study Courses

2.1 A student will be required to accumulate a certain minimum number of credits in order to qualify the UG Degree.

2.2 For Bachelor Degree Program, the students will have the limited choice of subjects available in the college.

2.3 The students will have to accumulate prescribed minimum successful credit hours of course work for Bachelor Degree over a minimum of 3 and maximum of 5 Years from the date of admission as per HPU norms.

3. Students Assessment and Evaluation

All courses involve an evaluation system with Continuous Comprehensive Assessment (CCA), according to 70-30 % weightage i.e. 70% for Annual Examination (AE) and remaining 30% for Internal Assessment.

Note: A student will have to secure at least 35% in one of the components i.e. CCA and AE in order to pass, but 45% in aggregate to become eligible to be declared successful in the course. Only those students will be allowed to appear in the AE who have been successful in CCA.

3.1 Continuous Comprehensive Assessment (CCA):

This would have the following components:

➢ **Classroom Attendance and Incentives**: Each student will have to attend minimum of 75% Lectures/Tutorials/Practicals. A student having less than 75% attendance will not be allowed to appear in the AE. The incentive for the classroom attendance will be awarded with CCA Marks as follows:

$$= 75\% \text{ but} < 80\% \quad 1 \text{ mark}$$
$$= 80\% \text{ but} < 85\% \quad 2 \text{ marks}$$
$$= 85 \% \text{ but} < 90\% \quad 3 \text{ marks}$$
$$= 90\% \text{ but} < 95\% \quad 4 \text{ marks}$$
$$= 95\% \text{ \& above} \quad 5 \text{ marks}$$

> **Mid Term Tests (Minor):** There will be one Mid Term Test to be conducted when approximately 2/3 of the syllabus is covered. This Mid Term Test will be of 15 Marks.

> **Seminar/ Assignment/ Term Paper:** 10 Marks of CCA will be awarded on the basis of classroom activities viz. Seminar/Assignment/Term paper/Quiz/Presentation etc.

3.2 Annual Examination (AE): 70% of final grade will be on the basis of AE that will be of three hours duration. ESE/AE will be based on the complete syllabus of the course.

Annual Marks For all Years	Classroom Attendance	Mid Term Test	Seminar/ Assignment/ Term Paper	Practical	AE	Total
Courses without Practical	05	15	10	--	70	100
Courses with Practical	05	15	10	20	50	100

4. Accumulation of credits:

A candidate shall be eligible for the conferment of Bachelor's Degree once he/she earns minimum of 132 credits as prescribed in the regulation of the program.

SCHEME FOR CHOICE BASED CREDIT SYSTEM (CBCS) IN BACHELOR OF SCIENCE (PHYSICAL SCIENCES/LIFE SCIENCES) ANNUAL SYSTEM

Year	Core Course (12)	Ability Enhancement Compulsory Course AECC (2)	Skill Enhancement Course SEC (4)	Discipline Specific Elective DSE (6)	Total Credits
I	DSC-1A = 6 Credit DSC-1B = 6 Credit DSC-2A = 6 Credit DSC-2B = 6 Credit DSC-3A = 6 Credit DSC-3B = 6 Credit **Credits = 36**	Eng/MIL Communication/EVS = 4 Credit Eng/MIL Communication/EVS = 4 Credit **Credits = 08**			44
II	DSC-1C = 6 Credit DSC-1D = 6 Credit DSC-2C = 6 Credit DSC-2D = 6 Credit DSC-3C = 6 Credit DSC-3D = 6 Credit **Credits = 36**		SEC-1 = 4 Credit SEC-2 = 4 Credit **Credits = 08**		44
III			SEC-3 = 4 Credit SEC-4 = 4 Credit **Credits = 08**	DSE-1A = 6 Credit DSE-1B = 6 Credit DSE-2A = 6 Credit DSE-2B = 6 Credit DSE-3A = 6 Credit DSE-3B = 6 Credit **Credits = 36**	44
				Total Accumulated Credits	132

SCHEME FOR CHOICE BASED CREDIT SYSTEM (CBCS) IN BACHELOR OF ARTS ANNUAL SYSTEM

Year	Core Course (12)	Ability Enhancement Compulsory Course AECC (2)	Skill Enhancement Course SEC (4)	Elective Course Discipline Specific Elective DSE (4)	Generic Elective (GE) 2	Total Credits
I	English-I Skt./Hindi-1 DSC-1A DSC-1B DSC-2A DSC-2 B **Credits = 6X6=36**	Environmental Studies (AECC-1) Hindi/English/Skt. (AECC-2) **Credits = 4X4=8**				44
II	English-2 Skt./ Hindi-2 DSC-1C DSC-1D DSC-2C DSC-2 D **Credits = 6X6=36**		SEC-1 = 4 Credit SEC-2 = 4 Credit **Credits = 08**			44
III			SEC-3 = 4 Credit SEC-4 = 4 Credit **Credits = 08**	DSE-1A = 6 Credit DSE-1B = 6 Credit DSE-2A = 6 Credit DSE-2B = 6 Credit **Credits = 4X6=24**	GE-1 GE-2 **Credits = 2X6=12**	44
Total Accumulated Credits						132

SCHEME FOR CHOICE BASED CREDIT SYSTEM (CBCS) IN BACHELOR OF COMMERCE ANNUAL SYSTEM

Year	Core Course (12)	Ability Enhancement Compulsory Course AECC (2)	Skill Enhancement Course SEC (4)	Elective Course Discipline Specific Elective DSE (4)	Generic Elective (GE) 2	Total Credits
I	English-I Skt./Hindi-1 Financial Accounting (BC 1.1) Business Organisation and Management (BC 1.2) Business Law (BC1.3) Business Statistics and Mathematics (BC1.4) **Credits = 6X6=36**	Environmental Studies (AECC-1) Hindi/English/ Skt. (AECC-2) **Credits = 4X4=8**				44
II	English-2 Skt./ Hindi-2 Company Law (BC 2.1) Income Tax Law and Practice (BC 2.2) Corporate Accounting (BC 2.4)		Computer Applications in Business (BC 2.3) E-Commerce (BC 2.6) **Credits =2X4= 08**			44

			SEC 3: BC3.3 Entrepreneurship SEC 4: BC 3.7 Personal Selling and Salesmanship **Credits =2X4= 08**	DSE-1: BC 3.1 (b) Principles of Marketing DSE 2: BC 3.2 (a) Corporate Governance and Auditing DSE 3: BC 3.5 (c) Management Accounting DSE 4: BC 3.6(c) Fundamentals of Investment **Credits = 4X6=24**	GE-1: EONA313 Economy of Himachal Pradesh GE-2: ECONA314 Indian Economy **Credits =2X6= 12**	
	Cost Accounting (BC 2.5) **Credits = 6X6=36**					
III						44
Total Accumulated Credits						132

ADMISSION PROCESS 2021-22

B.A./B. Sc./B.Com. 1st, 2nd and 3rd Year

ELIGIBILITY CONDITIONS:

A student will be eligible for admission to **B.A./B. Sc./B.Com. 1st Year, if he/she has** passed the Senior Secondary (10+2) Examination (Academic Stream) conducted by the H.P Board of School Education or any other examination considered as equivalent.

(i) The candidates seeking admission in B.Sc. 1st year should have passed the qualifying examination in science stream with 50% marks or equivalent grade for general category and 45% marks or equivalent grade for SC/ST candidate.

(ii) The candidates who have passed the qualifying examination in Commerce stream shall be given preference to B.Com. program.

ADMISSION:

i) Every candidate seeking admission to any class has to apply on the prescribed form available in the college prospectus.

ii) The application form is to be filled in neatly and carefully by the applicant in his/her own handwriting after reading all the rules and eligibility conditions.

iii) The applicant has to bring his/her mother/father/guardian with him/her at the time of admission.

'Guardian' means only blood relation. He/She should not be a student of this college. No student of this college should sign in place of parent/guardian of the applicant, otherwise none of the two will be admitted in the college.

iv) The applicant of **2nd** & **3rd Year** will deposit the fee immediately after getting the form verified and approved from the members of the admission committee. The students of **1st Year** will deposit their fee after the merit list is displayed.

v) In case, of any clarification or guidance, the applicant can approach Guidance and Counselling Cell of the college.

vi) Admission of a student is liable to be cancelled in case he/she furnishes incomplete/wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.

vii) Initially all admissions shall be provisional and subject to the final approval by HPU.

viii) Rules of admission are subject to change as per the Himachal Pradesh University notifications issued from time to time.

ix) **No admission will be granted after the last date of admission.**

NOTE: AS PER THE DIRECTION OF THE HON'BLE HIGH COURT ANY CANDIDATE WITH COMPARTMENT IN 10+2 IS NOT ELIGIBLE TO SEEK ADMISSION IN UNDER GRADUATE COURSES.

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DOCUMENTS REQUIRED AT THE TIME OF ADMISSION
B.A./B.Sc./B.Com. 1st Year.

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i) Three passport size photographs.

ii) Matriculation certificate for Date of Birth.

iii) 10+2 Marks sheet.

iv) All girl candidates have to submit a copy of bonafide Himachali domicile certificate to avail the benefit of relaxation from tuition fee as per Govt. notification No. EDN-H(8) 3(7)1/76 dated 29-06-2001.

v) Original Migration Certificate (for students who have passed 10+2 from the Board/University other than HP).

vi) 40% disability certificate, sports/cultural quota and category certificates are required in case students seek admission against these seats.

vii) Original character certificate from the institution last attended duly attested by Head is required for the students seeking admission in the 1st Year of any course.

viii) An affidavit of single girl child from parents is to be submitted along with the form for the seat against single girl child.

ix) The gap of one year or more in the academic career (after 10+2) of an applicant must be supported by documentary evidence / affidavit/undertaking, as the proof of his/her activities during the period of gap. Submission of false affidavit is an illegal offence.

Note: *The Character certificate must not have been issued more than six months prior to the date of admission. The Character certificate must be supplemented by another character certificate obtained from Gazetted Class- I officer or the Panchayat Pradhan of the village, in case a student discontinued his/her studies for one or more years.*

Refusal of Admission:

i) Failed/compartment candidate in 10+2 will not be eligible to seek admission in under graduate courses.

ii) The Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years in spite of the eligibility for admission.

iii) The Principal reserves the right to disallow or cancel any admission.

Age Limit: Maximum age limit for the admission in B.A./B.Sc./B.Com. course is 23 years for boys and 25 years for girls of general category and 26 years for SC/ST category as on 1st July of the year concerned. The Vice-Chancellor may permit age relaxation up to the period of three months.

MODE OF SELECTION

The admission to BA/B.Sc./B.Com course will be made purely on the basis of merit of the previous qualifying examination.

RESERVATION OF SEATS :

15%, 7.5% and 3% of the seats shall be reserved for S.C., S.T. & disabled candidates respectively as per H.P. University roster norms. This reservation policy will be applicable to those, who have passed their qualifying examination from H.P. Board of School Education or from any other school located within the territorial jurisdiction of Himachal Pradesh or bonafide of Himachal Pradesh.

Note: One Seat will be reserved for the single girl child

Subject Combination:

i) **Arts:** A student choosing to enroll in B.A I, will choose DSC-I from the following options. He/She will then be enrolled in B.A with DSC I.

DSC-I	DSC-II (Any one of the following)
English	Economics, Mathematics, history
Hindi	Political Science, Sociology, Economics
Political Science	Hindi, History, Music-V
History	Political Science, Geography, English
Sociology	Hindi, Poltical Science, Geography
Economics	English, Geography, Mathematics
Geography	English, History, Sociology
Music-V	Sociology, Economics, Political Science
Mathematics	English, Economics, Geography

Note: The students may be asked to revise the subject combination keeping in view the technical difficulties if any faced during the formulation of time table in the stipulated time frame work,.

A student choosing to enroll in B.A 2nd year, will continue with DSC-I and DSC II with following options.

DSC-I & SEC	DSC-II (Any one of the following)
English	Economics, Mathematics, history
Hindi	Political Science, Sociology, Economics
Political Science	Hindi, History, Music-V
History	Political Science, Geography, English
Sociology	Hindi, Poltical Science, Geography
Economics	English, Geography, Mathematics
Geography	English, History, Sociology
Music-V	Sociology, Economics, Political Science
Mathematics	English, Economics, Geography

ii) **Science:** A student choosing to enroll in B.Sc. I will choose DSC-I from the following options. He/She will then be enrolled in B.Sc. with DSC-I.

DSC-I	DSC-II	DSC-III
Physics	Mathematics	Chemistry
Chemistry	Mathematics	Physics
	Botany	Zoology
Botany	Zoology	Chemistry
Zoology	Botany	Chemistry
Mathematics	Physics	Chemistry

In addition to the Discipline Specific Core Courses, a student of B. Sc. 1st Year will study Ability Enhancement Compulsory courses (Environmental science, English Communication/MIL).

iii) **Commerce:** The core courses for the student have already been prescribed by the University. In addition to the three Disciplines Specific Core Courses a student of B.Com. 1st Year will study one course from Ability Enhancement Compulsory courses (AECC).

Fee Structure (2021-22) Details (in Rupees) for Annual System

Govt. Fee/Funds			Annual College Dues		
	Admission Fee	25.00		Library Security (Refundable) For New Admission	100.00
	Re-admission Fee (1st time)	100.00		Identity Card Duplicate Identity Card	10.00 20.00
	Re-admission Fee (2nd time)	200.00		NCC Fund	10.00
	Late admission Fee (Per Day)	10.00		College Magazine Fund	50.00
	Tuition Fee (For Boys and	600.00		Campus Development (Beautification and upkeep	10.00

University Fee/funds			College Dues (Annual)		
	non HP Girls)			Fund)	
	Late Payment of Dues(Per Day)	01.00		Medical Fund	06.00
	Registration Fee (On first admission)	200.00		Student Aid Fund	02.00
	Cost of registration form	20.00		Furniture Repairs/Replacement Fund	10.00
	Continuation Fee (Old Students)	10.00		Computer and Internet Facility	20.00
	Univ. Sports Fee	15.00		Book Replacement Fund	25.00
	Youth welfare funds	15.00		Cultural Activities Fund	20.00
				Youth Red Cross Fund	40.00
	Holiday Home Fund	01.00		Rover and Rangers Fund @ Rs. 5 per month	60.00
	University Development Fund** (For general students)	250.00		Building Fund @ Rs. 10 per month	120.00
	For IRDP/BPL students	100.00			
	Migration Fee (For Non-HP students)	200.00		Amalgamated Fund @Rs. 25 per Month	300.00
Practical Funds (per subject)	Computer Practical Fee for Commerce and Math students @ Rs. 15/- per month	180.00		Sports Fund @ Rs. 20 per month	240.00
				Internal Examination Fund	40.00
				Physics @ Rs.20/- per month	240.00
				Chemistry @ Rs.20/- per month	240.00
				Zoology @ Rs.20/- per month	240.00
				Botany@ Rs.20/- per month	240.00
				Geography @ Rs.15/- per month	180.00
				Music/any other practical subject @ Rs.15/- per month	180.00
HPU Examination Fee: as per HPU norms and directions and subject to change as per HPU/HP Govt. instructions					

** *Only once at the time of admission.*

Fine for absence: Per period Rs. 1.00, per practical Rs. 3.00 and per paper in Mid Term Examination Rs. 10.00, late return of library books Rs. 1.00 per day.

TOTAL FEES AND FUNDS
(TO BE REALIZED FROM THE STUDENTS AT THE TIME OF ADMISSION)

Sr. No.	Class	Fee Boys	Fees Girls	Fee Boys (BPL)	Fees Girls (BPL)	If Music/Geography elected then fee will be Charged @ Rs. 180/-per subject and total fee will be as follows:			
						Boys	Girls	Boys (BPL)	Girls(BPL)
1.	B.A.1st Year	1969/-	1369/-	1819/-	1219/-	2149/-	1549/-	1999/-	1399/-
2.	B.Sc.1st Year (Physical Sciences)	2449/-	1849/-	2299/-	1699/-	-	-	-	-
3.	B.Sc.1st Year (Life Sciences)	2689/-	2089/-	2539/-	1939/-	-	-	-	-
4.	B.Com 1st Year	2149/-	1549/-	1999/-	1399/-	-	-	-	-
5.	B.A. 2nd Year	1629/-	1029/-	1629/-	1029/-	1809/-	1209/-	1809/-	1209/-
6.	B.Sc. (Physical	2109/-	1509/-	2109/-	1509/-	-	-	-	-

	Sciences) 2nd Year								
7.	B.Sc. (Life Sciences) 2nd Year	2349/-	1749/-	2349/-	1749/-	-	-	-	-
8.	B.Com. 2nd Year	1809/-	1209/-	1809/-	1209/-	-	-	-	-
9.	B.A. 3rd Year	1809/-	1209/-	1809/-	1209/-	1989/-	1389/-	1989/-	1389/-
10.	B.Com 3rd Year	1809/-	1209/-	1809/-	1209/-	-	-	-	-
11.	B.Sc. (Physical Sciences) 3rd Year	2289/-	1689/-	2289/-	1689/-	-	-	-	-
12.	B.Sc. (Life Sciences) 3rd Year	2349/-	1749/-	2349/-	1749/-	-	-	-	-

Note:
- *Every student has to pay Rs 400-per annum as PTA Fund.*
- *Funds and Tuition Fee for the entire session shall be charged at the time of joining the college on migration from other institution.*
- *Computer practical fee for **Mathematics and Commerce** of 3rd Year students shall be charged @180/-per subject.*

Note:

1. *Rs. 100 will be charged extra from the students migrated from other colleges on account of library security.*
2. *Fine, if any, from the students will be collected in the month of March, 2022 before the commencement of Term End examination.*
3. *Fees and Funds once paid shall not be refunded in any case.*

PTA: The college has constituted the Parent Teacher Association. Every student is supposed to contribute Rs 400-per annum towards PTA. The General House of the PTA is held in the month of July/August every year.

Migration: The admission of the students migrated during the same course/session from one affiliated college or institution (including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

Library and its Rules: The college library has books pertaining to all the disciplines taught in the college in the General Section as well as in the Reference Section. The college has a regular subscription of newspapers (Hindi and English), magazines and journals for the benefit of students and teachers.

All the students are required to adhere to the following Library rules strictly:

i) All the students on the rolls of the college are eligible to become members of the college library.
ii) Every student is entitled to draw two books from the library for reading at home for a period of 30 days.
iii) The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
iv) A fine of Rs. 1/- per day per book will be charged beyond due date of submission of the book from the defaulter students.
v) In case a book is found mutilated, torn, defaced or misplaced the actual cost of the book plus additional fine will be charged from such defaulter students.
vi) Reference books are to be consulted in library, only after obtaining permission from the Librarian.

Students can get their library security refunded within one year after leaving the college, otherwise the security will stand forfeited.

IDENTITY CARD:

i) Identity card is the most important document of the college student, because it is the only identification for anyone to establish and produce.

ii) Any kind of transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of any kind of document, one has to produce his/her Identity card first in order to establish his identity.

iii) A student is not permitted to replace his/her photograph pasted on the Identity card for any reason whatsoever.

iv) If Identity card is lost, one has to file a report in the Police Station in order to get a duplicate Identity card issued for a sum of Rs 20.

v) **Students should always carry their Identity cards in the college premises.**

vi) In the event of surprise check of Identity card or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand. Students without Identity card are deemed as outsiders.

vii) The concerned student shall be held responsible for his/her deeds in case, the Identity Card gets misplaced or misused by anti-social elements. It is the personal responsibility of the student to keep his/her Identity card in safe custody.

Leave Rules:
1. It is compulsory for all the students to get their leave sanctioned before availing any kind of leave.
2. The student is required to submit a medical certificate of leave on medical grounds, for more than one week.
3. Leave upto one week will be sanctioned by the concerned teacher. For leave extending more than one week's duration, the student shall have to apply to the Principal.
4. A student will not be allowed to avail more than 10 days leave during the entire academic session, except under exceptional circumstances.
5. If a student remains absent for 10 days continuously without information, his/her name will be struck off from the rolls of the college.
6. Even if a student is on leave, he/she will have to deposit his/her fee as per the scheduled dates decided by the college.

Re-admission:

Students can seek re-admission twice during the session. First re-admission will be allowed within 10 days after the name is struck off. A fine of Rs.100/- will be charged for the first time and a fine of Rs. 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

Scholarship and Awards:

There are various provisions to grant scholarships in various categories to deserving students as per the rules/directions issued by the state government from time to time. A few important categories are as follows: (1) IRDP, (2) Post Matric Scholarship for SC/ST Students. (3) Post Matric Scholarship for OBC students. (4) Post Matric Scholarship for Dr. B. R. Ambedkar Scholarship Scheme for Economically Backward Classes (other than reserve categories). (5) Kalpana Chawala Chhatravritti Yojana.

The students should apply for these scholarships through online application recommended by the college as per the dates notified by the Government. The Scholarship will be disbursed online to the eligible students as per Government instruction and it is mandatory to have their Bank Account No. linked with their Aadhar No.

Rules for Awards and Prizes in Annual Function:

Academic:
i) Prizes will be given only on the basis of Term End Examination and in case of tie in any course/paper the winner will be decided on the basis of Grade Point Average.
ii) A student must secure at least 50% marks in aggregate, in order to be considered for a prize and 50% marks in individual subject, in order to be considered for a prize.
iii) Students securing less than 50% marks in aggregate or in the subject concerned or not passing the examination in any subject shall not be considered for the prizes.
iv) 'College Roll of Honour' will be awarded to a student securing a position in HPU

merit list.

Prizes for Co-curricular Activities:
  i) First, second and third position in individual and team events in HPU or State Level in sports and cultural activities.
  ii) First, second and third positions in various co-curricular activities at college level.
  iii) NSS Group Leader and Best Volunteer (Boy & Girl), Best Rover and Best Ranger, Best volunteer Eco Club, Red Cross Society and Red Ribbon Club.

NCC: NCC has been established on 1 January 20021.Currently there are seventeen cadets enrolled. Soon the college will have full facility of firing range and NCC office.

Co-curricular Activities: The various curricular activities in the class rooms help to impart knowledge to students as per the demands of the examination system, but unless certain other activities are undertaken, a student never acquires a sense of perfection and achievement. So the role of co-curricular activities comes in. Such activities along with class room involvement help to integrate three vital aspects of a student --namely the body, mind and soul. With the above objectives in mind, various Clubs and Societies have been constituted. Students are advised to join at least one of the Clubs and Societies to become ennobled graduates on completion of their courses in this college.

Sports/Cultural Activities: The college encourages the students to take part in sports and cultural activities at college level for the all round development of students. Students have regularly been participating in Inter college Youth Festivals and Sports Meet. The college also boasts of a walloping playground for sportspersons.

Red Ribbon Club: A Red Ribbon Club is working actively in the college. Students can get registered as volunteers of this club. The Club aims to launch an exhaustive campaign against AIDS by educating and sensitizing college youth, as well as the general public.

Eco Club: Eco Club aims to heighten awareness about the environment of the world. The college organizes various activities under Eco Club to spread awareness among students about the local and global environment.

Red Cross Club: The college Red Cross Society works in association with the local Red Cross unit to host life saving blood donation drive. The Red Cross Society aims to promote the health, provide the relief from suffering and build a culture of peace without any form of discrimination.

NSS: The college has a very active and well organized unit of NSS in which activities are spearheaded by experienced teachers. A unit of NSS is functional in this college which organises regular activities as well as special camp in the vicinity of college under the spirit of 'Not Me but You'.

Rovers and Rangers: The college has well organised units of Rovers & Rangers from the Year 2011. Students can enroll themselves within a month from the date of admission in the college.

College Magazine: The college magazine "*Himari Ganga*" provides an opportunity to the budding student writers to express their creative, innovative and analytical views with regard to various issues. The Magazine has various sections i.e. English, Hindi, Science, Commerce, *Pahari* and Planning Forum.

Career Counselling & Guidance Cell: Career Counselling Cell has been constituted in this college. It is formed to provide the information to the students for selection of career and job placement through various Govt. and Private agencies. The cell also makes arrangement of the lectures of the experts and concerned officials for selection of better & suitable career.

RAGGING: There will be *Zero Tolerance To Ragging*. Any student involved in any form of ragging will be punished accordingly:
  i) Imprisonment, fine or both.
  ii) Expulsion from the college.
  iii) Suspension from the classes.
  iv) Fine with public apology.
  v) Withholding scholarship or other benefits.
  vi) Debarring from representation in events.
  vii) Legal proceeding under criminal law shall be initiated.

If any student faces any kind of problem in the college related to ragging, he/she should contact the anti ragging committee immediately.
The students are directed to fill an online anti ragging undertaking at the website
www.amanmovement.org   or   www.**antiragging**.in
Discipline & other Important Instructions: The following acts will be considered as misconduct and indiscipline. Any student involved will be punished with fine or suspension/expulsion or both for,

i. Not carrying his/her admit card.
ii. Writing obscenities/ dirty words on blackboards, walls or furniture
iii. Banging doors and other items of furniture.
iv. Loitering in the college campus, making noise or trying to disturb the classes.
v. Smoking, taking drugs/alcohol, chewing tobacco and spitting in the college campus.
vi. Bringing outsiders, miscreants, anti social elements in the campus.
vii. Pasting posters on the walls or on the notice board without prior permission of the Principal.
viii. Misbehaving with the teachers and other staff members.
ix. Holding any meeting in the campus without prior permission.
x. Using mobile phones in the college campus.
xi. Removing or breaking the furniture, window pane, plucking flowers, removing notices.
xii. Teasing girl students in any manner, is an offence punishable under Law. Hence students are advised not to indulge in such kind of activities.

Note: Parents and Guardians are requested to remain in touch with the Principal and the teachers regarding the progress of their ward.

PROPOSED ANNUAL CALENDER OF ACTIVITIES OF THE COLLEGE (2021-22)

SUBMISSION OF ADMISSION FORMS	
DISPLAY OF MERIT LIST	
FEE DEPOSIT AND DISPLAY OF SECOND MERIT LIST AND FINAL FEE DEPOSIT	
START OF REGULAR TEACHING FOR 1st Year , 2nd Year AND 3rd Year	
COUNSELING OF STUDENTS	
PRINCIPAL'S ADDRESS AND INTRODUCTION OF FACULTY FOR 1st Year STUDENTS	
CHANGE OF SUBJECT/FACULTY	
ENROLMENT IN VARIOUS ACTIVITIES, CLUBS AND SOCIETIES	
CSCA ELECTION	
MTT 1st Year, 2nd Year and 3rd Year	
DIWALI BREAK	
WINTER VACATION	
ANNUAL FUNCTION 2021-22	
TERM END EXAM FOR 1st Year, 2nd Year and 3rd Year	