



Govt, Degree College Drang at Narla

☎ 01908-260645

✉ gcdrangnarla@gmail.com



4.3: Management of Institutional Funds

4.3.1: Funds (BF, AF, PTA, etc.) used/spent for institutional development/ student welfare

Sr. No.	Fund Name	Opening Balance	Income	Total	Expenditure	Purpose	Closing Balance	
1	A.F.	6,88,602	382361	1070963	3,99,354	Refreshment of Students , purchase of Books , Tent Shamiyana and Sound system on the Occasion of Annual Function, news paper, Identity card cum Library Card, participate in HPU Youth festival at Nalagarh, purchase of Magazine, Online Admission Yearly charges , Participate in HPU Youth Fes. Group-III , purchase of CSCA ID Card, 12 page Answer sheets for Mid-Term Exam and purchase of books on the occasion of Annual function.	671609	
2	B.F.	582167	95883	6,78,050	137360	purchase of cash book and Building fund common pool share	5,40,690	
3	Sports fund	4,44,801	1,55,115	5,99,916	47303	Inter College Shooting (M&W)Championship, Boxing (M) Inter College tournament , HPU Inter College Chess Championship and purchase of Athletic meet	5,52,613	
4	S.G. F.	207465	40239	2,47,704	1,59,672	Participate in the different course,college registration/Affiliation fee Scouts and Guide, participate in State level Nipun camp, Students Mock Drill on fire safety, refreshment served to students , participate in state level Republic day Parade,and 50% share of Scouts and guides fund,	88032	
5	Univ. Fund	203446	63,980	2,67,426	5301	Annual Sports Fee	262125	
6	Fine Fund	7188	10813	18001	500	purchase of cash book	17501	
7	Lib. Sec. Fund	2,59,826	26233	2,86,059	0	0	286059	
8	Eco-Club	33,568	1188	34756	450	refreshment served to students during tree plantaion	34,306	
9	Practical Fund	6,37,927	102597	740524	52660	Purchase of Medicinal Plant for the Botanical garden. ,purchase of chemicals for the chemistry lab. ,Refilling of Gas cylinder in Chemistry lab.and refreshment served to the students on the occasion of Science day.	6,87,864	
10	Road Safety Club	Zero	30259	30259	30000	organizing for various activities of Road Safety club.	259	
11	NSS FUND	Special Activities	9925	0	9925	0	annual seven day Special camp	9925
Regular Activities		53521	930	54384	18360	refreshment served to students during celebrate of Kargil Vijay Diwas ,celebration of Samanata Diwas, refreshment served to students during cleanliness of college campus, remuneration of NSS members and audit fee	36091	
12	PTA FUND	750183	339994	990177	116468	Payments of PTA sweeper, purchase of foot mat, purchase of A4 paper, refreshment served during PTA general house meeting, purchase of CP bib cock for the college campus, purchase of paint and nails for the medicinal plant, purchase of electric wire 1mm 180 mtr and upgradation of college website	873709	



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Management of Institutional Funds

4.3.2: i.Periodic audit

EDN-GCDN(Audit)-2028-2515
OFFICE OF THE PRINCIPAL
Govt. Degree College Drang at Narla, Distt. Mandi H.P.
Dated Narla The 28th December, 2022

To
The Director,
H.P. State Audit Deptt.
Block No. 38, S.D.A Complex
Kasumpti, Shimla -9 H.P.

Subject- Submission of audit fee amounting to Rs. 32000/- through Bank Draft No. 204708 dated 27/12/2022.

R/Sir,
Enclosed herewith please find a Bank Draft No. 204708 dated 27/12/2022 amounting to 32000/- on account of audit fee pertaining to the Audit & Inspection of the accounts and funds for the period 01/04/2018 to 31/3/2022.

Kindly acknowledge the receipt.

[Signature]
Principal,
Govt. Degree College
Drang at Narla, Distt. Mandi H.P.

No. EDN-GCDN- (University)2018-2526
OFFICE OF THE PRINCIPAL
Govt. Degree College, Drang at Narla, Distt. Mandi H.P.
Dated - Narla The 21st December 2022

To
The Assistant Controller,
H.P. State Audit Deptt.
Shimla - 9 (H.P.)

Subject- Reply of the queries/discrepancy raised during the spot Audit.

R/Sir,
This is with reference to your letter no. V.D.(211)/Audit-2022-318 dated 13/12/2022, the reply of queries/Discrepancy observed during spot Audit is submitted point wise as under:-

- 1.) A sum of Rs. 29733/- (Twenty Nine Thousand Seven Hundred Thirty three only) was erroneously deposited with P.T.A. fund and now has been returned back and deposited with concerned fund i.e. A.F. on dated 13/11/2021
- 2.) Sale of prospectus register required by audit team is presented for checking.

[Signature]
Principal,
Govt. Degree College
Drang at Narla, Distt. Mandi H.P.

No. EDN-GCDN- (University)2018-2518
OFFICE OF THE PRINCIPAL
Govt. Degree College, Drang at Narla, Distt. Mandi H.P.
Dated - Narla The December, 2022

To
The Assistant Controller,
H.P. State Audit Deptt.
Shimla - 9 (H.P.)

Subject- Reply of the information/ document during the spot Audit.

R/Sir,
This is with reference to your letter no. V.D.(211)/Audit-2022-297 dated 25/11/2022, the reply of information/document observed during spot Audit is submitted point wise as under:-

- 1.) The following information/ documents i.e. (1to7) required by audit team are presented for verification.

[Signature]
Principal,
Govt. Degree College
Drang at Narla, Distt. Mandi H.P.



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Management of Institutional Funds

CERTIFICATE

This is to certify that all bills and advances have been settled within the designated time frame in this establishment.

Place: Padhar

Date: 22/10/2024

Klandhu
Principal
Govt. Degree College Drang
at Narla Dist. Isandipatna



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Management of Institutional Funds

VILLAGE CANTEN NARLA (JUNDHARI)
Teh. Padhar, Distt. Mandi (H.P.)
029

Name: Principal Govt Degree at Narla Dated: 25/02/2023

Sr. No.	PARTICULARS	RATE	AMOUNT
1.	Juice (173 No)	9/-	1557-00
2.	Samosa (173 No)	8/-	1384-00
3.	Kanuu (93 kg)	10/-	930-00
TOTAL			4321-00

Sanctioned & Passed by the Principal Govt Degree College Drang at Narla Distt. Mandi (H.P.)

Bursar
GDC Drang at Narla
Distt. Mandi (H.P.)

Govt. Degree College
Drang at Narla, Distt. Mandi (H.P.)
Roll No. 682 Dated: 25/02/23

Mr. Sandeep Kumar, Asst. Prof. Physics

Category	Particulars	Rs.
I-Govt. Fees and Funds	1. Admission Fee	
	2. Re-Admission Fee (1 st time)	
	3. Re-Admission Fee (2 nd time)	
	4. Late admission Fee per day	
	5. Tuition Fee per month (For boys and non-HP girls)	
	6. Late Payment of dues per day	
II-University Fees and Funds	1. Registration Fee (on 1 st admission)	
	2. Cost of Registration Form	
	3. Continuation Fee (old students)	
	4. University Sports Fund	
	5. Youth Welfare Fund	
	6. University Holiday Home Fund	
	7. University Development Fund	
	8. Migration Fee	
III-Annual College Due	1. Library Security (refundable)	
	2. For new admission	
	3. Identity Card	
	4. NCC Fund	
	5. Campus Development, Beautification and Upliftment Fund	
	6. Medical Fund	
	7. Student Aid Fund	
	8. Furniture Repair/Replacement Fund	
	9. Computer and Internet Facility Fund	
	10. Book Replacement fund	
	11. Cultural Activities Fund	
	12. Red Cross Fee	
IV-College Dues (Per Semester)	1. Revision and Ranges Fund	
	2. Building Fund	
	3. Amalgamation Fund	
	4. Sports Fund	
	5. House Expenses & Exam Fund	
	6. Practical Fund (Geography & Music)	
7. Practical Fund (Biology & Botany)		
8. Computer Fund (Commerce & Math Students)		
9. Fine		
Total IV	3284	
Grand Total (I+II+III+IV)	4321	

In Words Received Rs. Four thousand three hundred and eighty four only

Signature of Principal Govt Degree College Drang at Narla Distt. Mandi (H.P.)

Application for Advance Adjustment
Date: 08.11.2023

The Principal,
Government College Drang at Narla,
District Mandi (H.P.)

Subject: Advance Adjustment

Respected Madam,

Following is the detail of expenditure during H.P. University Inter-College Boxing (U) championship held at GC Joginder Nagar, Distt. Mandi (HP) from 18th to 20th Nov., 2023.

1. Travelling Allowance for 2 players (2x692 x 10/-)	= Rs. 276/-
2. Daily Allowance for 02 players @ 250/- for 04 days (2x250 x 4 = 2000)	= Rs. 2000/-
3. Refreshment during Competition @ Rs. 50/- for per match (3x50=150)	= Rs. 150/-
4. Refreshment during practice for 02 players @ Rs. 50/- for 10 days (2x50x10)	= Rs. 1000/-
5. Cuspy bandage and spray	= Rs. 600/-
6. Dari Charges	= Rs. 200/-
7. Officiating fee/match fee	
Grand Total: Rs. 4726/-	

Advance taken = Rs. 7000/-
Actual Expenditure = Rs. 4726/-
Balance = Rs. 2284/-

Balance amount of Rs. 2284/- (Rupees Two thousand two hundred eighty four only) is due from your good office.

I shall be thankful to you.

Yours Sincerely,
Prof. Sandeep Kumar
Assistant Professor in Physics
GDC Drang at Narla (H.P.)

CASH/BILL - RETAIL INVOICE (From Vat 00)
(See rule 53(3) of the Himachal Pradesh Vat Rules - 2005)

KAKA MEDICAL STORE
Near Civil Hospital Padhar, Distt. Mandi (H.P.)
CHEMIST & DRUGGIST

Invoice No. 6666 Date of Supply 17/11/23

Customer's Name Principal GDC Drang OPD/IDP No. _____
Addressed by Dr. at Narla Date _____

PARTICULARS	Mfr.	Batch No.	Exp. Date	Qty.	Rate	GST 9%	GST 12%	GST 18%	GST 28%	GST Free
<u>Cuspy Bandage</u>	<u>Amicus</u>	<u>629</u>	<u>18/11/23</u>	<u>10</u>	<u>180</u>					
<u>Relyban spray</u>	<u>Amicus</u>	<u>25005</u>	<u>18/11/23</u>	<u>3</u>	<u>330</u>					
					Total					
					GST					
					S. total					
					G.Total					

RECD. RUPEES
Drugs Supplied under this bill does not contravene any provision of the section 18 of the Drugs and Cosmetics Act, 1940.

Signature of Principal Govt Degree College Drang at Narla Distt. Mandi (H.P.)

Sanctioned & Passed by the Principal Govt Degree College Drang at Narla Distt. Mandi (H.P.)



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Management of Institutional Funds

FORM OF ABSTRACT OF EXPENDITURE

(for funds released out of the Road Safety fund of the Transport Department)

Details of the expenditure incurred incurred out of the funds released under the Road Safety Fund as per "ANNEXURE-A" in respect of this office: Govt. Degree College Drang at Narla, Distt. Mandi H.P

Sr. No.	Name of Activity	Place of activity	Date/period of Activity	Expenditure Incurred
1.	Distribution of pamphlets on Road Safety	GDC Drang at Narla Padhar Hardgallu	9/12/2022 to 4/03/2023	625/-
2	Rally on Road Safety	College ate to Padhar Bazar (upto 2 Kms)	12/12/2023	1050/-
3	Poster making & Slogan writing competition	GDC Drang at Narla	27/03/2023	1202/-
4.	80 Certificate for the members of Road Safety Club		02/03/2023	2832/-
5	Declamation competition & Essay writing competition	GDC Drang at Narla	04/03/2023	2125/-
6	Mementos for Chief guest and other Resource persons	GDC Drang at Narla	13/03/2023	1875/-
7	Awareness programme on M.V.A & first Aid training CPR etc.	GDC Drang at Narla	15/03/2023	2300/-
8	Awareness through lecture by SDM Padhar & prize distribution function	GDC Drang at Narla	18/03/2023	12975/-
9	Purchase of Fevi stick	GDC Drang at Narla		16/-
Total Expenditure				25000/-

Asst. Principal
(Dr. Deepak Ashok)

Principal
Principal
Govt. Degree College Drang
at Narla Distt. Mandi (H.P.)



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Deepak
(Dr. Deepak Ashak)

Principal
Principal
Govt. Degree College Drang
at Narla Distt. Mandi (H.P.)



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FORM OF UTILIZATION CERTIFICATE

(For funds released out of the Road Safety Fund of the Transport Department)

Details of the Funds released under the Road safety Fund, in r/o Govt. Degree College Drang at Narla, Distt. Mandi H.P.

Sr. No.	Purpose	Release Letter No.	Release Date	Released amount
1	Road Safety Awareness	No. EDN-HE (21) F(10) 13/2022-Road Safety	October, 2022	25000/-
TOTAL FUNDS RELEASED				25000.00
TOTAL FUNDS UTILIZED				25000.00
BALANCE OF UNUTILIZED FUNDS				-Nil-

Deepak
(Dr. Deepak Arora)

Principal
Principal
Govt. Degree College
Drang at Narla, Distt. Mandi H.P.